



SUPPLIER TEAM OF THE YEAR

Submission Guide





NATIONAL AWARDS FOR EXCELLENCE IN FUNDRAISING

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NATIONAL AWARDS FOR EXCELLENCE IN FUNDRAISING

About the Awards

The FIA Awards for Excellence in Fundraising are a key component of Fundraising Institute Australia's commitment to champion best practice in fundraising.

The Awards recognise the outstanding initiatives and innovative efforts of fundraisers, volunteers and organisations. They celebrate the hard work and successes across the year, provide an opportunity for acknowledgement by your peers, and promote the role of fundraising in improving our society.

Supplier Team of the Year

This award recognises suppliers who have established significant relationships and delivered significant outcomes (financial or other) for member organisations through fundraising activities and campaigns. Nominated by an FIA Member non-profit/charity, the relationship, ethics, management and fundraising outcomes will be considered.

Award Requirements

1. This submission must be completed by a non-profit member of FIA and approved by a representative of the nominated supplier. If you are unsure of your membership status, or that of the supplier, please call 1300 889 670.
2. The nominating non-profit must be an Organisational Member of FIA (2022/2023 membership year).
3. The nominating non-profit must have CEO, Head of Fundraising or Board of Director endorsement of the supplier nomination.
4. The nominated supplier must be an Organisational Member of FIA (2022/2023 membership year) and a representative of the supplier organisation must endorse the entry.

How to Enter:

Complete the online submission form [here](#) and upload supporting documentation as required.

Please see the next page for a list of information you will need to prepare and questions you will need to answer in order to complete the nomination form. All questions listed require answers.

Cost:

There is no charge for entries in 2023.

Applications close on Friday 9 September 2022.



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Need help?

If you need assistance with your nomination, please contact FIA on 1300 889 670, or email training@fia.org.au or visit our website www.fiaawards.org.au

Submission Form Questions

NOMINATOR CONTACT DETAILS

- Contact first name
- Contact last name
- Contact email address
- Position
- Organisation
- Phone number

SUPPLIER CONTACT DETAILS

- Full name
- Position
- Organisation
- Phone number and email address

SUPPLIER TEAM NAME

Please use the exact title that you wish to appear in all documentation including, but not limited to, media releases, certificates and trophies. Spelling will be taken as it appears.

CRITERIA

Guide: approx. 300 words per criteria

1) Executive Summary	20%
<p>a) Tell us about the supplier and what impact they have had on your fundraising activities and campaigns.</p> <p><i>This information may be used for introductions, publications, media releases and trade publication reviews.</i></p> <p>b) Please provide a short (approx. 1-3 min) video telling us about the supplier and why they should win this award. This can be a simple video filmed on your phone. The quality of the production will not be considered in the judging process – it's about the story you tell.</p>	



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2) Engagement What led you to engage with this supplier? What problem were you trying to overcome? Is this a new relationship or long-term? What made you choose their product / service over others in the sector? What research and insight was used to ensure they work in line with FIA Code and sector best practice?	20%
3) Relationship and management Detail the working relationship you have with the supplier. Describe their customer service, transparency and commitment to ensuring they provide you with quality products and services. What criteria did you use to measure the success of the relationship?	20%
4) Activities What fundraising activities did the supplier help you deliver? Illustrate one way they showed alignment to sector best practice and the FIA Code. Describe any new or innovative products or services that enhanced the project.	20%
5) Impact and outcomes Describe how your fundraising activities benefited from the relationship with the supplier. What outcomes were achieved against your measures of success for the relationship? What lessons were learnt? What made the achievements beyond normal expectations?	20%

SUPPORTING DOCUMENTS

Please provide the following supporting documentation:

- The nominee organisation's logo (high res EPS or JPG minimum 600dpi).
- Up to three pieces of other materials to enhance your submission. These could include videos, audio, collateral, Powerpoint presentation or other media suitable for showing at FIA's Gala Awards Dinner.

Please note that these materials may be used in Powerpoint presentations and other published materials related to the Awards. FIA reserves the right to reproduce entries in all FIA publications and in other promotional materials, including the FIA website and media releases.



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Terms and Conditions of Entry

1. The nominating non-profit must be an Organisational Member of FIA (2022/2023 membership year).
2. The nominating non-profit must have CEO, Head of Fundraising or Board of Director endorsement of the supplier nomination.
3. The nominated supplier must be an Organisational Member of FIA (2022/2023 membership year) and a representative of the supplier organisation must endorse the entry.
4. Campaigns can be submitted in more than one category.
5. No alterations to entries will be permitted after the closing date, 9 September 2022.
6. Entries will not be accepted unless they are complete and submitted according to guidelines.
7. FIA reserves the right to use any/all submission material entered for promotion of the Awards. FIA may use aggregated data for purposes of research on fundraising benchmarks.
8. Under no circumstances shall FIA be held responsible for the payment of any royalties or other charges for the use of materials provided in support of the awards. All entries become the property of the FIA on submission.
9. Judges reserve the right to withhold awards at their discretion if entries received are not meritorious. The decision of the judges will be final and no correspondence will be entered into. FIA accepts no responsibility or liability for any loss of commercial privilege or any other thing which constitutes loss or damage as a result of an entry in the FIA Awards for Excellence in Fundraising.